

HOW THINGS WORK



(KEEPING FRIENDS BY ELIMINATING MISUNDERSTANDINGS)

- 1/ Once we figure out what we're doing I get expenses plus 50% of my fee up front to begin work
- 2/ If there are any changes along the way I'll get you to sign off on them. I may or may not require you to up the size of the deposit depending upon how much more I need to put out in expenses.
- 3/ Once we get to where I have something to show you I'll put a timecoded version online for you to review
- 4/ If that's OK then I'll do the final version.
- 5/ Final payment (Including changes) is due upon delivery
- 6/ Changes requested after final delivery are considered to be separate from the original project and are subject to full payment on delivery. (Otherwise things could go on forever)

OTHER NOTES

- 1/ We don't use any music or visuals (from any source) for which we do not own the rights because we hate getting nasty lawyer notes. Even if it's for "Internal" use only remember that angry ex-employees can be mean.
- 2/ If you want us to shoot away from property you control we'll need a contact person to get permission from because we hate nasty guard dogs.
- 3/ If you want someone to be recognizably on camera they need to sign a permission document because people change their minds.
- 4/ If you change your mind about the whole thing we are only required to return any advanced money we haven't already spent on your behalf.
- 5/ If our crew gets hit by a bus or something, and we can't continue, EBV is only liable for the return of any money you advanced us.
- 6/ If you want all of the raw materials we created for your project they are yours. Just ask for them and provide the necessary hard drives or trunk space required. We need to know this before the final delivery date.
- 7/ If our project turns out really great (as opposed to our normal high level of greatness) we reserve the right to show it to other people to drum up more business unless we have previously agreed otherwise .
- 8/ If you want to use the final project for something other than its' original purpose just let us know so we can make sure that all of the clearances we previously obtained will still work. (And because we love to hear about happy customers)

We can provide an exact figure for travel and other expenses in order to assist in your budgeting process. Within regional driving distance we use a per kilometer travel charge in line with up to date statistics from the Automobile Association. Parking and meals are also added. Beyond regional driving distance travel can include vehicle rental or flights plus a per diem which includes meals, local transport and accommodations. For extended trips travel days are billed at a rate of 1/2 of regular day rate plus expenses. (P.S....We'll go anywhere)

Project is described as _____

Re: Video Planning Sheet _____

For _____

For EBV _____